



TOWN OF  
**ONONDAGA**  
ESTABLISHED 1798

## Permit Application

**Applicant Name:**

**Phone:**

**Email:**

**If Applicant or Owner is a corporation, please provide names, addresses and titles of two officers:**

- 1.
- 2.

**Permit type:**     Commercial                       Residential  
                          Special Event                       Operational

**Check boxes that are applicable:**

New Structure             Addition             Alteration             Demolition             Foundation/Slab  
 Solid Fuel/Fireplace/Gas heater     Standby Generator             Electric Vehicle Charging Station  
 Pool: Inground /Above ground     Shed             Communication Tower  
 Flood Plain Development             Storage Trailers             Solar PV System

**Total Project Value (land value excluded):**

**Total Square footage of project:**

**Location Address:**

Is property located within or adjacent to a flood plain:  Yes             No

If "Yes", Community Panel #:

(Please note that Flood Insurance regulations for construction must be followed in relation to flood plain proximity.)

**Proposed Construction Dimensions and Detail:**

Front:                      Rear:                      Depth:  
Sq. Ft. Habitable Space:                      Non-Habitable Space:  
Sq. Ft. of Commercial/Industrial Space:  
Stories:                      Garage:                      Bedrooms:                      Baths:  
Please provide any additional construction detail:

**Size of Lot:**

Front:                      Rear:                      Depth:                      Acreage:

**Existing Use:**

**Intended Use:**

**Septic Approval on file:**  Yes  No  NA

**Occupancy Classification:**

**Construction Classification:**

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**Does the proposed construction require relief from any Town of Onondaga Zoning Code or NYS Uniform Code?**

Yes       No

If yes, please describe in detail:

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**Architect Contact Information:**

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Name	Address	Phone
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**Contractor Contact Information:**

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Name	Address	Phone
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**Contractor's Insurance Company and Certificate #:**

**Insurance Expiration Date:**

*This Application is hereby made to the Town of Onondaga Building & Codes Enforcement Office for issuance of a building permit pursuant to the New York State Fire Prevention and Building Code for the construction of buildings, additions or alterations, or for removal or demolition, as therein described. The applicant agrees to comply with all applicable laws, ordinances, and regulations; says that he/she is the applicant named; that he/she is the Contractor, Agent, or Corporation Officer of said owner(s); and is duly authorized to perform or has performed the said work and to make and file this application; that all statements contained in this application are true to the best of his/her knowledge and belief; and that the work will be performed in the manner set forth in this application and in the plans and specifications filed therewith.*

**A SURVEY OF THE LOT WITH IMPROVEMENTS MUST BE PROVIDED BEFORE THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY.**

**Signature of Applicant:**

**Date:**

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**For Town Building & Codes Office use only:**

**Subdivision:**                      **Section:**                      **Lot #:**

**Permit Number:**

**Tax Map Number:**

**Fee:**

**Date:**

**Approved**       **Disapproved**

**Signature of Town Codes Examiner:**

**Date:**